



INTERNAL QUALITY ASSURANCE CELL

AMAR SHAHEED BABA AJIT SINGH JUJHAR SINGH MEMORIAL COLLEGE
BELA RUPNAGAR PUNJAB-140111 Est. 1975

Govt. Aided under 2(f) ad 12(B) of UGC, Permanently Affiliated to Punjabi university,
 Patiala

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Ref. No.: IQAC/BELA/11/05/62

dated: 11/05/2020

MINUTES OF 62th MEETING OF IQAC

62th meeting of IQAC was held on 11/05/2020

FOLLOWING MEMBERS ATTENDED THE MEETING

S. No.	Name	Designation	Composition as per NAAC Norms	Signature of members who attended meeting
1.	S. Sangat Singh Longia	President, M.C.	Management Representative	<i>SS Longia</i>
2.	S. Sukhwinder Singh Whisky	Manager, M.C.	Employer	<i>Sy</i>
3.	Dr. Satwant Kaur Shahi	Head of the Institution	Chairperson	<i>Shahi</i>
4.	Dr. Mamta Arora	Director/Coordinator, IQAC	Coordinator	<i>M. Arora</i>
5.	Dr. Shailesh Sharma	Director & principal, COP, Bela	Stakeholder	<i>Sharma</i>
6.	S. Ombir Singh	Director, SGGS Sen. Sec. School, Chamkaur Sahib	Alumni Representative	ABSENT
7.	S. Narinder Singh	Member, Block Samiti	Local Representative	<i>N. Singh</i>
8.	S. Amrik Singh	CEO, Nango Pharma Pvt. Ltd.	Industrialist	ABSENT
9.	Mr. Rakesh Joshi	HOD, Computer science	In charge of Criterion – I: Curricular Aspects (Teacher Member)	<i>Rakesh Joshi</i>
10.	Dr. Harpreet Kaur	HOD, Punjabi	In charge of Criterion – II: Teaching, Learning and Evaluation (Teacher Member)	<i>Harpreet Kaur</i>
11.	Dr. Avni Vij	A.P. Biotechnology	In charge of Criterion – II: Teaching, Learning and Evaluation (Teacher Member)	ABSENT

MINUTES OF 62nd MEETING OF IQAC, ASBASISM COLLEGE, BELA ROPAR PUNJAB

12.	Mr. Love Singla	A.P. Biotechnology	In charge of Criterion – II: Teaching, Learning and Evaluation (Teacher Member)	<i>Love Singla</i> 11/05/2020
13.	Ms. Ramanjeet Kaur	A.P. Chemistry	In charge of Criterion – III: Research, Innovations and Extension (Teacher Member)	<i>Ramanjeet Kaur</i>
14.	Dr. Baljit Singh	HOD, Physics	In charge of Criterion – IV: Infrastructure and Learning Resource (Teacher Member)	<i>Baljit</i>
15.	Ms. Sunita Rani	HOD, Humanities	Criterion – V: Student Support and Progression (Teacher Member)	<i>Sunita Rani</i>
16.	Mrs. Ishu Bala	HOD, Commerce	Criterion – V: Student Support and Progression (Teacher Member)	<i>Ishu Bala</i>
17.	Mr. Gurlal Singh	HOD, Management Studies	Criterion – VI: Governance, Leadership and Management (Teacher Member)	<i>Gurlal Singh</i>
18.	Mrs. Manpreet Kaur	Assistant Professor	In charge of Criterion – VII: Institutional Values and Best Practices (Teacher Member)	ABSENT
19.	Mrs. Jasbir Kaur	Superintendent	Senior Administrative Officer	<i>Jasbir</i>
20.	Mr. Khalil Mohammad	Sr. Clerk	Senior Administrative Officer	ABSENT
21.	Ms. Amandeep Kaur	Student	Student Representative	<i>Amandeep Kaur</i>

Agenda 62.1: confirmation of minutes of previous meeting

RESOLUTION: Minutes of previous meeting were confirmed.

Agenda 62.2: Online training of ICT Tools

RESOLUTION: In order to compete in a global competitive environment, especially during covid period, highly skilled and educated workforce with aptitude and skill is inevitable for every educational institute. Therefore it was decided to conduct online workshop on ICT tools during first week of April.

Agenda 62.3: Review of Curriculum

RESOLUTION: It was decided to take review of curriculum with respect to completion as university norms and to maintain continuity of interest of students. HODs shall submit written report to Principal. Format shall be shared by coordinator, IQAC

Agenda 62.4: Admission process May,2020

RESOLUTION: The coronavirus pandemic has thrown a wrench into a lot of routines, and the college admissions process is no exception. Therefore it was decided to prepare guidelines for online admission during covid pandemic. Website shall be updated as per need.

Agenda 62.5: Sub-office policy May 2020

RESOLUTION: It was decided to set up suboffices at Ropar, Chamkaur Sahib and Machhiwara to ease process of admission for students during covid period. Needful shall be done by Principal.

Agenda 62.6:to improve services of Library during Covid-19

RESOLUTION: it was resolved that Librarian shall conduct online awareness programme to promote reading habits during pandemic.

Agenda 62.7: Mission Fateh started

RESOLUTION: It was resolved to start Mission Fateh, which symbolizes the resolve of the people of Punjab to halt the spread of the Coronavirus through Discipline, Cooperation and Compassion. Discipline in observing all Precautions, Cooperation with the State Government by the lockdown restrictions and compassion towards the poor by helping them and giving them aid. It was done to truly reflect our spirit that can overcome all odds to emerge Victorious. It was decided to organize various activities which includes pamphlet distribution in villages, awareness camps, mask and sanitizer distribution,

Agenda 62.8: International yoga Day celebration

RESOLUTION: It was resolved to celebrate International Yoga Day on June 21The date was assigned for the occasion as it is the longest day when the sun is out at its most compared to every other day of the year. It shall be performed in auditorium as well as online session for students shall be conducted to achieve mental and physical fitness.

Agenda 62.9: International day against drug trafficking and illicit 30 June, 2020

RESOLUTION: The theme for the 2020 International Day Against Drug Abuse and Illicit Trafficking is "Better Knowledge for Better Care". It emphasizes the need to improve the understanding of the drug problem and its impact on health, governance and security.it was decided to organise Poste making competition in every department.

Agenda 62.10: Prospectus Releasing ceremony

RESOLUTION: It was resolved to dedicate prospectus releasing ceremony to Corona warriors.

Agenda 62.11: One week faculty Development programme

RESOLUTION: It was resolved to conduct one week National level FDP on Fostering Global Competencies among Faculty during Covid-19" from 6-10 July by inviting eminent speakers. Dr. Mamta Arora shall do needful.

Agenda 62.12: Quality of Curriculum delivery

RESOLUTION: It was decided to take feedback from all teachers to check quality of curriculum delivery during covid-19.

Agenda 62.13: Examination during Covid-19

RESOLUTION: Keeping in mind covid-19 situation, it was decided that Mid semester examination shall be taken at departmental level.

Agenda 62.14: Kargil Divas celebration

RESOLUTION: It was resolved to pay tribute to martyrs of Kargil.

Agenda 62.15: Kudrat Sambhal Divas

RESOLUTION; It was decided to celebrate Kudrat sambhal divas by implanting trees in adopted villages.

Agenda 62.16: Skill development programme started

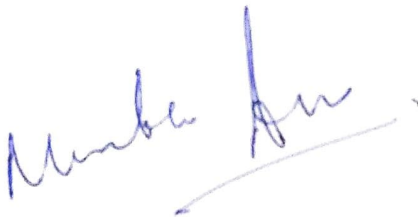
RESOLUTION: It was resolved to conduct 4 skill enhancement programme of minimum 30 hr duration On Entrepreneurship development, digital India, Skill science, Changing scenario of Modern education by Biotechnology, food Processing, Physical science and Humanities department.

Agenda 62.17: Go Green Drive with DC Rupnagar 500 plants

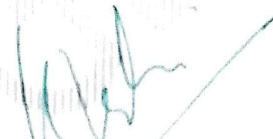
RESOLUTION; It was resolved to celebrate Go Green drive with DC Rupnagar by distributing 500 medicinal plants in adopted villages.

Agenda 62.18: Independence day celebration

RESOLUTION: it was decided to celebrate independence day by inviting committee members to hoist flag ceremony.



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Principal
A.S.B.A.S.J.S.M.
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